

Mike T. Richter
Assistant Fire Chief

651.204.6082 Phone
651.204.6142 Fax
Mike.Richter@cityvadnaisheights.com



Vadnais Heights Department
3595 Arcade Street
Vadnais Heights, MN 55127

Business – Fire Certificate of Occupancy Application

Business Information

Business Name:

Business Address:

Business Phone Number:

Business Email:

Business Contact Information

Business Owner's Name:

Phone Number:

Email:

Contact Person:

Phone Number:

Email:

Property Owner Information

Name:

Address:

Phone Number:

Email:

Property Manager Information (if applicable)

Property Manager's Name:

Address:

Phone Number:

Email:

Emergency Contact/Key Holder Information

Name:

Title:

Primary Phone:

Location:

Alternate Phone:

Email:

Name:

Title:

Primary Phone:

Location:

Alternate Phone:

Email:

Facility/Business Information

Number of Employees:

Number of Work Shifts:

Days of Operation:

Business Hours:

Number of Parking Spaces:

Deliveries To and From Business and Frequency (I.E., UPS, Semi-Trucks, etc.)