

**WORKSHOP MEETING  
OF THE COUNCIL OF THE  
CITY OF VADNAIS HEIGHTS  
MAY 19, 2020**

The workshop meeting of the Council of the City of Vadnais Heights was held on the above date and called to order by Mayor Gunderson at 5:03 p.m.

The following members were present: Mayor Heidi Gunderson, Council Members: Greg Urban, Craig Johnson, Patricia Youker and Bob Morse. The following member was absent: None.

Also present were: City Administrator Kevin Watson, Assistant City Administrator Tim Sandvik, Planning/Community Development Director Nolan Wall, Public Works Director Jesse Farrell, City Attorney Caroline Bell Beckman, and Deputy City Clerk Peggy Aho.

**1. Closed Session pursuant to Minn. Statutes Section 13D.05, Subd. 3(c)(3) to discuss the sale of the City's Property located at 843 East County Road F**

Mayor Gunderson closed the meeting at 6:24 p.m.

**2. Open Meeting**

Mayor Gunderson reopened the Workshop at 6:25 pm.

**3. COVID-19 Preparedness Plan**

City Administrator Watson gave an overview of the Preparedness Plan. He noted that the front counter will be the counter for interaction with the public. He said that he anticipates that the Preparedness Plan will evolve as the reopening progresses and that the Plan is on the Council agenda for approval.

Mayor Gunderson said that the Plan is very thorough. She asked if there will be guidance on how the City would change it or will it go on forever, will it be an evolving document. Watson replied yes and that it will have to be adopted and adjusted as time goes on.

**4. Other Staff Items**

Assistant City Administrator Sandvik commented about the Commons. He said that the City will have to make some decisions on the Commons soon. Under mandate of the CDC and the MN Department of Health staff have made decisions into June. He said that some people have cancelled their events and others are waiting. He said they are urging people to postpone them. He noted that it will probably be a year of lost revenue. He noted that the Council will have to make decisions on how to process things and set future prices. He said that staff have taken some steps in eliminating improvements that were planned for 2020 to avoid unnecessary expenditures. Mayor Gunderson said that perhaps between now and the next Council meeting there will be new guidance on the size of gatherings. Sandvik noted that Ms. Palmer is still doing tours for 2021 and 2022 events.

City Attorney Beckman noted that EBBQ has added another attorney to their company, Dan Beckman, who will bring a benefit to the firm.

Gunderson noted that since there are people that have health issues and or seniors that are compromised, the City needs to make sure people are able to make comments during the Open to the Public portion of the Council meetings. Perhaps we could have a sign up using some sort of technology that would be used by individuals that wish to speak at a Council meeting without them having to come to the meeting. She said there is a lot of value with being able to interact with someone and it is important.

Gunderson talked about the billboards that the City has small snippets of time allotted to them that they could use to put up pictures of Vadnais Heights graduates. She suggested adding language about this to the News & Views article with Lisa as a contact.

Public Works Director/City Engineering Farrell noted that the Oak Creek Drive box culvert restoration works has been completed. A landscape plan has been developed and it will include nice native screen and lots of shrubbery. He thanked Council Member Youker for visiting that and other sites where ditch work is being done and they also walked a branch that needs a lot of work.

Council Member Youker asked about graffiti on big transformers in the City and whether they can be painted over/cleaned up. City Administrator Watson asked her to let him know where the graffiti is and he will contact the parties of the property.

Gunderson said she would like to start thinking about doing a workshop to revisits the Goal Setting the Council we did last year. She also noted that the first meeting in July falls right after the 4<sup>th</sup> of July and said that it might be prudent to eliminate that meeting and schedule a time in the future for budgeting. Other Council Members agreed.

Gunderson made a motion to close the Workshop at 6:50 p.m. Seconded by Youker, meeting adjourned.