

**REGULAR MEETING  
OF THE COUNCIL OF THE  
CITY OF VADNAIS HEIGHTS  
JANUARY 4, 2017**

The regular meeting of the Council of the City of Vadnais Heights was held on the above date and called to order by Mayor Fletcher at 7:00 p.m.

City Administrator Watson administered the oath of office to Mayor Fletcher; Councilmembers Johnson and Gunderson.

Everyone present stood and said the Pledge of Allegiance.

**ROLL CALL**

Upon roll call, the following members were present: Mayor Bob Fletcher, Councilmembers: Terry S. Nyblom, Craig A. Johnson and Heidi Gunderson.

The following members were absent: None.

Also present were: Kevin Watson, City Administrator; Mark Graham, City Engineer; Bob Sundberg, Finance Director; Ed Leier, Fire Chief; Nolan Wall, Planning/Community Development Director; Caroline Bell Beckman, City Attorney; Jeff Melcoch, Cable Producer; and Beckie Gumatz, Deputy Clerk.

**APPROVAL OF AGENDA**

Upon motion by Nyblom, seconded by Johnson, it was

17-01-001      “RESOLVED, that the agenda for the January 4, 2017, Council Meeting be approved.”

Ayes – 4                      Nays – 0

The resolution was adopted.

**APPROVAL OF MINUTES**

A.      December 21, 2016 Regular Meeting

Upon motion by Johnson, seconded by Nyblom, it was

17-01-002      “RESOLVED, to approve the December 21, 2016, Regular Meeting Minutes, as presented.”

Ayes – 4                      Nays – 0

The resolution was adopted.

**APPROVAL OF CONSENT AGENDA**

Upon motion by Johnson, seconded by Nyblom, it was

17-01-003 “RESOLVED, that the Consent Agenda items for the January 4, 2017, meeting be approved as follows:

- A. Approve Claims #73842 through #73903, and Electronic Claims #1038 through #1042 for payment.
- B. Approve Contract for Services with Northeast Youth & Family Services for 2017
- C. Approve 2017 Animal Impound Services Agreement with Hillcrest Animal Hospital
- D. Approve 2017 White Bear Area Chamber of Commerce Contract for Services
- E. Conditionally Approve a For-Profit Solicitor’s License for Jeremy Weston of Edward Jones Beginning on January 5, 2017 Through December 31, 2017
- F. Conditionally Approve Renewal of Optional 2am Liquor License for TMK1, LLC dba: Macaluso’s Roadhouse Located at 3857 Labore Road
- G. Approve Appointment of Regular Paid-Per-Call/Duty Crew Firefighter Matthew Peterson effective January 1, 2017

Ayes – 4

Nays – 0

The resolution was adopted.

**OPEN TO THE PUBLIC**

Mayor Fletcher mentioned that Mr. Volp has expressed some concerns regarding traffic and construction of a development project in White Bear Lake at Highway 96 and Centerville Road.

Planning/Community Development Director Wall noted that he has spoken with Mr. Volp and has offered to meet with him regarding the project as well as connecting him with the appropriate staff from the City of White Bear Lake regarding the project.

**PRESENTATIONS**

None.

**PUBLIC HEARINGS**

- A. Adopt Ordinance to Allow for Microbreweries and Microdistilleries

Planning/Community Development Director Wall noted that the Planning Commission discussed

the proposed policy at their October 25, 2016 meeting and recommended approval of a draft ordinance brought to their November 22, 2016 meeting. The City Council reviewed the draft ordinance at their workshop on December 7, 2016.

The first section of the proposed ordinance adds several definitions to the Zoning Code. A change from what was discussed at the workshop is that a definition for ‘brewpub’ has been added. Clarification was also added to the definition of ‘restaurant’ to incorporate brewpubs as a restaurant.

The second section details where the proposed uses would be allowed. Microbreweries and microdistilleries are proposed to be allowed as special uses in following zoning districts: Commercial Two (C-2), Commercial Two-A (C-2A), Commercial Three (C-3), Office-Business (O-B), Industrial (I), and City Center (CC). Mr. Wall also outlined the Special Use Permit approval process.

The last section of the proposed ordinance outlines the proposed conditions. There are various performance standards such as inclusion of a retail component, licensing requirements, and that all other regulations of the zoning code must be met.

Mayor Fletcher opened the public hearing at 7:18 p.m.

No one wished to speak.

Mayor Fletcher closed the public hearing at 7:19 p.m.

Upon motion by Nyblom, seconded by Johnson, it was

17-01-004 “RESOLVED, to adopt Ordinance 705 amending Chapters 5, 14, 16A, 17, 18, and 20 of the Zoning Code to allow microbreweries and microdistilleries as “special uses” in the C-2, C-2A, C-3, Office-Business, Industrial, and City Center districts.”

Ayes – 4                      Nays – 0

The resolution was adopted.

Upon motion by Johnson, seconded by Nyblom, it was

17-01-005 “RESOLVED, to approve the attached resolution for Summary Publication of Ordinance 705.”

Ayes – 4                      Nays – 0

The resolution was adopted.

**OLD BUSINESS**

A. Adopt Ordinance to Add Regulations for Brewpubs, Taprooms, and Cocktail Rooms

City Administrator Watson explained this ordinance is the administrative side of the Microbreweries and Microdistilleries Zoning Code Amendment that was just approved and adds regulations for the licensing of Brewpubs, Taprooms, and Cocktail Rooms. The proposed ordinance would also consolidate the liquor licensing chapters of the City Code down to one chapter. In determining the fees for the new license types, staff looked at other cities around the metro area who also allow for these types of licenses.

Upon motion by Gunderson, seconded by Johnson, it was

17-01-006      “RESOLVED, to adopt Ordinance 706, repealing Chapters 136 and 137 and amending Chapter 135 regarding Liquor Licensing to add regulations regarding brewpubs, taprooms, and cocktail rooms.”

Ayes – 4                      Nays – 0

The resolution was adopted.

Upon motion by Nyblom, seconded by Gunderson, it was

17-01-007      “RESOLVED, to approve attached resolution for Summary Publication of Ordinance 706.”

Ayes – 4                      Nays – 0

The resolution was adopted.

Upon motion by Johnson, seconded by Nyblom, it was

17-01-008      “RESOLVED, to adopt Ordinance 707, amending the Fee Schedule to incorporate fees for brewpubs, taprooms, and cocktail rooms.”

Ayes – 4                      Nays – 0

The resolution was adopted.

**NEW BUSINESS**

A. 2017 Annual Designations

1. Council Assignments

Mayor Fletcher mentioned that each Councilmember is also part of a number of various committees or commissions.

Councilmember Nyblom would like the list of assignments for the to be appointed Councilmember made available to candidates during the interview process.

Upon motion by Nyblom, seconded by Gunderson, it was

17-01-009      “RESOLVED, to assign Council Members to various Committees and Commissions for 2017.”

Ayes – 4                      Nays – 0

The resolution was adopted.

2. Designation of Official Newspaper

City Administrator Watson stated the recommendation is to designate the Vadnais Heights Press as the Official Newspaper for 2017 based on their reach into the community.

Upon motion by Johnson, seconded by Nyblom, it was

17-01-010      “RESOLVED, to designate the Vadnais Heights Press as the City’s Official Newspaper for 2017 at the rates listed in the letter from Press Publications.”

Ayes – 4                      Nays – 0

The resolution was adopted.

3. Designation of Official Depositories and Investment Institutions

Upon motion by Gunderson, seconded by Johnson, it was

17-01-011      “RESOLVED, to designate the following financial institutions as official depository and investment institutions of the City’s funds in 2017:

- League of MN Cities/4M Fund/PMA Financial
- Farmers & Merchants Savings Bank
- Premier Bank
- Dain Rauscher/RBC Capital
- Comerica Securities
- US Bank
- Landmark Community Bank
- Bremer Bank
- BNC National Bank
- Peoples Bank Midwest
- Raymond James and Associates”

Ayes – 4                      Nays – 0

The resolution was adopted.

4. Elected Official Out-Of-State Travel Policy

City Administrator Watson noted that Minnesota Statutes requires the city to have such a policy.

Upon motion by Johnson, seconded by Gunderson, it was

17-01-012      “RESOLVED, to approve the elected official out-of-state travel policy.”

Ayes – 4                      Nays – 0

The resolution was adopted.

5. Accept Statutory Limits for Insurance Coverage

Finance Director Sundberg noted that this is also a requirement of Minnesota Statutes to accept these limits or elect to waive them.

Upon motion by Gunderson, seconded by Nyblom, it was

17-01-013      “RESOLVED, to accept the statutory tort limits for coverage as provided by the League of Minnesota Insurance Trust.”

Ayes – 4                      Nays – 0

The resolution was adopted.

6. Designate Mayor and City Administrator as Designated Signatories for City in 2017

Upon motion by Nyblom, seconded by Gunderson, it was

17-01-014      “RESOLVED, to designate Mayor Bob Fletcher and City Administrator Kevin Watson as official signatories in 2017.”

Ayes – 4                      Nays – 0

The resolution was adopted.

7. Consider Approval of Contract with Landform Professional Services, LLC for Consulting Planning Services for 2017

City Administrator Watson noted that the city’s utilization of Landform for consulting planning services would be on an as-needed basis.

Planning/Community Development Director Wall also noted that the 2017 proposed rates are the same as the 2016 rates that were approved this past June.

Upon motion by Johnson, seconded by Gunderson, it was

17-01-015      “RESOLVED, to accept the proposal for consulting planning services for 2017 with Landform Professional Services, LLC and authorize the City Administrator to execute the contract.”

Ayes – 4

Nays – 0

The resolution was adopted.

**B.      Consider Setting January 18, 2017 Workshop and Agenda**

City Administrator Watson presented potential items for the January 18, 2017, Council Workshop including: discussion regarding a proposal from a developer for the Garceau site, with a start time of 5:30 p.m.

Councilmember Nyblom would also like to have a discussion regarding which organizations are compliant with the donation requirements contained in our city gambling code and which are not.

Mayor Fletcher asked if White Bear Area Hockey Association has submitted a letter from their auditor. City Administrator Watson answered in the affirmative.

There was further discussion regarding where White Bear Area Hockey Association’s charitable gambling expenditures are being spent.

Upon motion by Nyblom, seconded by Gunderson, it was

17-01-016      “RESOLVED, to Set a January 18, 2017 Workshop meeting and Agenda including discussion of a proposal from a developer for the Garceau site and a discussion regarding charitable gambling organizations donation compliance with a 5:30 p.m. start time.”

Ayes – 4

Nays – 0

The resolution was adopted.

**COUNCIL AND DEPARTMENT REPORTS**

City Engineer Graham reported that at the next City Council meeting, there will be a Public Hearing to discuss the 2017 street improvement project. He explained that the city does not have enough money to include all the proposed streets in the project. He also noted that in order to move forward with the 2017 street improvement project, four votes are required.

Councilmember Nyblom asked that the Pavement Condition Index (PCI) numbers be included in the memo for the 2017 Street Improvement project at the next City Council meeting.

Finance Director Sundberg congratulated Councilmembers Gunderson and Johnson, and Mayor Fletcher on their elections. He also reported that staff is working on utility bills, which should be going out later this week.

Planning/Community Development Director Wall had nothing to report.

Attorney Bell Beckman welcomed the new City Council.

Chief Leier thanked the City Council for their support of the Fire Department.

Ty Sheridan, Ramsey County Sheriff's Office, reported that the Sheriff's Office has been working on crime mapping with new software.

City Administrator Watson reported that staff is working with Jimmy's and they are looking to bring a softball event to the city. Staff is also working with the Vadnais Heights Lions Club to do a Legacy gift for the community. He also reported on attending the Kwik Trip grand opening.

Councilmember Gunderson stated she is excited to work with the City Council and Mayor and thanked staff for their helpfulness.

Councilmember Johnson reported that he attended the VHEDC board meeting this morning.

Councilmember Nyblom welcomed Councilmember Gunderson and congratulated Councilmember Johnson and Mayor Fletcher on their elections.

Mayor Fletcher reported at the City Council workshop they heard a presentation on the Rice Street Bridge proposal. Ramsey County is looking to get \$7 million in funding from the Federal Government and roughly another \$20 million from the state. They will be holding an informational open house at the Vadnais Heights Commons on February 21, 2017 at 4:00 p.m. He also noted that this proposal will likely have a major impact on the business community in that corridor.

Upon motion by Johnson, the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

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Kevin Watson, City Administrator

ATTEST:

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Bob Fletcher, Mayor